

Author Guidelines

For Chhavi National Journal of Higher Education (CNJHE)

We welcome original, unpublished research articles, review papers, and case studies that contribute to the field of higher education and interdisciplinary academic research. Authors must adhere to the following guidelines before submission:

❖ 1. Manuscript Submission

- Submit your manuscript in **Microsoft Word (.doc/.docx)** format.
- Send it via email to: shrimalidrrajendra@gmail.com,
shubhameducationcenter@gmail.com or directly contact us: **9414742973**
- Subject Line: *Article Submission – [Your Full Name]*

□ 2. Article Structure

- **Title Page:** Title, Author(s) Name, Designation, Affiliation, Email ID, and Corresponding Author.
- **Abstract:** 150–250 words with 3–6 keywords.
- **Main Body:** Introduction, Methodology, Results, Discussion, Conclusion.
- **References:** Use APA 7th or MLA style consistently.
- **Tables & Figures:** Insert within text, numbered (e.g., Table 1), with titles and sources.

☒ 3. Formatting Rules

- **Font:** English – Calibri; Hindi – Kruti Dev 010
- **Font Size:** 12 pt | **Spacing:** 1.5 | **Alignment:** Justified
- **Margins:** 1 inch on all sides
- **Language:** English or Hindi (not mixed)

□ 4. Ethical Responsibilities

- The work must be **original**, free from plagiarism, and not under review elsewhere.
- All data and citations must be **accurate and verifiable**.
- Authors must disclose **conflicts of interest**, if any.

🔊 5. Review Process

- All submissions undergo **double-blind peer review**.
- Authors will be notified of acceptance, rejection, or revision within **3–4 weeks**.

💻 6. Publication Charges

- No charges for article submission or peer review.
- **Minimal publication fee** (if any) will be communicated upon acceptance.

✉ 7. Copyright and Licensing

- Authors retain copyright.
- Published articles are licensed under **CC BY-NC** (Creative Commons Attribution – NonCommercial).

❖ 8. Final Checklist Before Submission

- Article is complete and properly formatted
- Author details provided clearly
- References formatted and verified
- No plagiarism or duplicate content
- Abstract and keywords included